# Subsidized Guardianship January 2020

### **Purpose**

Subsidized guardianship is established under s. 48.623 Wis. Stats., to support legal permanence when reunification and adoption of a child are not deemed appropriate and to establish consistency in the use of subsidized guardianship agreements and payments statewide.

### **Applicability**

This policy applies to guardianships established under s. 48.977 Wis. Stats., or under a substantially similar tribal law in Wisconsin and to children and proposed guardians that meet the eligibility criteria established by this policy, regardless of whether the child is placed in Wisconsin or out-of-state.

The following definitions shall be used throughout this policy:

A child, as defined by s. 48.02 (2) Stats., when used without further qualification, means a person who is less than 18 years of age, except that for purposes of investigating or prosecuting a person who is alleged to have violated a state or federal criminal law or any civil law or municipal ordinance, "child" does not include a person who has attained 17 years of age.

The agency or department refers to a county agency or the Division of Milwaukee Child Protective Services, unless it is specifically stated that the agency refers to a tribal agency when applicable.

## Eligibility

### Child

A child as defined by s. 48.02 (2) Wis. Stats., is eligible to receive subsidized guardianship if the agency determines that all of the following apply:

- 1. The child has been removed from his or her home pursuant to a voluntary placement agreement under s. 48.63 Wis. Stats., or under a substantially similar tribal law or under a court order containing a finding that continued placement of the child in his or her home would be contrary to the welfare of the child;
- 2. The child is placed with the prospective guardian for at least six consecutive months before the guardianship is established.
- 3. It has been determined that reunification and adoption are not in the best interests of the child.
  - a. Placement preferences as required under WICWA shall be followed with any proposed permanent option for an Indian child and notice shall be sent to the tribe as required. (s. 48.977(4)(g)4. Wis. Stats.)
  - b. Tribal traditions shall be considered when choosing permanency options in the best interests of an Indian child.
- 4. The child demonstrates a strong attachment to the prospective guardian;
- 5. If the child is age 14 or older, he or she has been consulted regarding the guardianship agreement; and
- 6. The guardianship is pursuant to s. 48.977 Wis. Stats., or a substantially similar tribal law in Wisconsin.

#### Siblings

- 1. An agency shall also provide Subsidized Guardianship payments for the care of a sibling of a child who meets the conditions under Ch. DCF 55.03 (1) (a), regardless of whether the sibling meets these conditions if the agency and guardian agree on the appropriateness of placing the sibling in the home of the guardian.
- 2. Subsidized guardianship payments, as authorized under s. 48.623(1) Wis. Stats., may be made on behalf of each sibling so placed under the same arrangement.

#### **Prospective Guardian**

A prospective guardian who meets all of the following criteria may receive subsidized guardianship payments on behalf of an eligible child:

- 1. The individual is a prospective guardian as defined by s. 48.977 Wis. Stats.
- 2. The prospective guardian is the eligible child's relative as defined by s. 48.02 (15) Wis. Stats. or has a "like-kin" relationship with the child.
  - a. Ch. DCF 55.02(7) Admin. Code defines "like-kin" as a person who has a significant emotional relationship with the child or the child's family and to whom any of the following applies:
    - i. Prior to the child's placement in out-of-home care, the person had an existing relationship with the child or the child's family that is similar to a familial relationship, or
    - ii. During the child's placement in out-of-home care, the person developed a relationship with the child or the child's family that is similar to a familial relationship and all of the following apply:
      - 1. The person is a foster parent who has had a relationship with the child for at least 2 years.
      - 2. The child is 14 years of age or older.
      - 3. The child has been placed in out-of-home care for 15 out of the last 22 months.
      - 4. The agency or court determines that placement with a fit and willing relative is not in the child's best interest.
- 3. For not less than 6 consecutive months immediately before being named as the guardian of the child, the prospective guardian has been licensed as a foster parent and the prospective guardian and all non-client residents in the guardian's home have met the background check requirements specified in s. 48.685, Stats., and ss. DCF 56.05 (1) (f) and 56.055.
- 4. The guardian has a strong commitment to permanently caring for the child;
- 5. Prior to being named guardian of the child, the guardian entered into a subsidized guardianship agreement with the agency; and
- 6. The guardian has obtained legal guardianship under s. 48.977 Wis. Stats. or a similar tribal law after entering into a subsidized guardianship agreement or a substantially similar tribal law in Wisconsin and the underlying CHIPS, JIPS, or tribal order has been vacated after the subsidized guardianship agreement has been negotiated and finalized with the department or county agency.

Eligibility may not be limited due to the age of a child under 18 years old or due to a child's special needs.

Some examples of like-kin relationships may include but are not limited to the following relationships with the child: godparents; close family friends; an extended relative that is not included in the statutory definition of relative; an individual who is in or has been in a committed relationship with a family member although they have not married the family member; an individual who would be a relative if paternity would be established and there are difficulties establishing paternity for the child; relatives of half-siblings, etc.

This policy does not apply to guardianships established under Chapter 54 (formerly 880) of the Wisconsin state statutes.

An example of sibling eligibility is a 14-year old child who is in the guardianship of his grandmother and has been for the past three years. The 14-year-old was not eligible for subsidized guardianship at the time of the guardianship (for example, because Wisconsin did not have a statewide subsidized guardianship program at that time, or the grandmother was not a licensed foster parent). The grandmother is now a licensed foster parent providing care for the 12-year-old sibling of the 14-year-old child who has been living with the grandmother for six consecutive months. The child welfare agency determines that neither reunification nor adoption is appropriate for the 12-year-old, and all other eligibility factors are met. The agency amends the agreement with the guardian of the 12-year-old to include the 14-year-old sibling, and provides subsidized guardianship payments to the grandmother on behalf of both children once the eligible child's legal guardianship is finalized.

The prospective guardian is required to be licensed as a foster parent for the entire consecutive six months of placement of the child in the prospective guardian's home before the guardianship is established but is not required to maintain a foster care license after the guardianship is established.

### **Determination of Appropriateness for Subsidized Guardianship**

The agency, department, or tribe must document in the child's permanency plan using the DCF-F-2691-E form, a description of the following components that when taken together explain how it has been determined that the child is appropriate for a subsidized guardianship arrangement and submit it to the court.

- 1. The efforts made to reunify the child and to determine that reunification is not in the child's or Indian child's best interests;
- 2. The description of the steps taken to determine that adoption is not in the child's or Indian child's best interests and why adoption is not being pursued;
  - a. Including the efforts made to discuss adoption with the child's prospective guardian as a more permanent alternative to guardianship;
  - b. Including the reasons the prospective guardian has chosen not to pursue adoption, documentation of the reasons why;
- 3. The reasons for any separation of siblings during placement;
- 4. The reasons for any separation of siblings during placement;
- 5. The reasons why a permanent placement with a fit and willing relative or "like-kin" through a subsidized guardianship arrangement is in the child's or Indian child's best interests
  - a. Including the ability of the proposed guardian to manage the relationship and contact with the child's parent(s);
  - b. If the child is an Indian child, a description of how the guardianship meets the requirements for placement preferences unless a good cause is found not to place according to the placement preferences as provided under s. 48.028(7), Wis. Stats.
- 6. The ways the child meets the eligibility requirements for subsidized guardianship;
  - a. The efforts made by the agency to discuss with the child's parent(s) the subsidized guardianship arrangement, or the reasons why efforts were not made to discuss the arrangement with the parent(s).

If a guardianship under s. 48.977 Wis. Stats. is dissolved the child welfare agency is required to review the original causes and conditions of the CHIPS petition to determine if further CPS intervention is necessary.

## **Continued Eligibility for Medicaid and Other Services**

A child for whom a subsidized guardianship agreement has been entered into retains eligibility for Medicaid and certain other services they may be eligible for (as specified in Appendix A). The Health Insurance Information form (DES-2096) must be completed prior to the establishment of the subsidized guardianship.

The child remains eligible for Title XIX Medicaid as if the child remained in out-of-home care depending on the child's state of residence and that state's reciprocity agreement with Wisconsin. If the family moves to a state that does not share a Title XIX Medicaid reciprocity agreement with Wisconsin, their Title XIX Medicaid eligibility will end as long as they are in that state.

The eligibility for services and expectations for all legal permanent options for children are described in Appendix A, <u>Permanency Options in Brief</u>, Form DCF-F-2797. This form must be reviewed with the prospective guardian and signed as part of the decision to pursue a subsidized guardianship arrangement for the child and included with the subsidized guardianship agreement.

### **Subsidized Guardianship Agreement**

Once it has been determined that a subsidized guardianship is appropriate for the eligible child and the provider is eligible, the agency must negotiate and enter into a written, binding subsidized guardianship agreement with the prospective guardian. The agreement must be completed and signed by the agency and the prospective guardian, and the agency must provide a copy of the signed agreement to the prospective guardian prior to guardianship being awarded by a court.

The guardianship agreement shall be documented on the DCF-F-CFS-2365-E form created by the department and must specify the following:

- 1. The amount of the subsidized guardianship payment to be provided under the agreement for each eligible child in consultation with the guardian based on the circumstances of the guardian and the needs of the child as identified in the Uniform Foster Care Rate Setting Policy.
- 2. The monthly payment shall not exceed the last monthly foster care maintenance payment that was paid on that child's behalf if he or she remained in out-of-home care.
- 3. The process to adjust payments.
- 4. The additional services and assistance that the child and guardian will be eligible for under the agreement, and a description of the additional services and assistance;
- 5. The procedure by which the guardian may apply for additional services as needed and a description of those services;
- 6. The agency will pay the total cost of nonrecurring expenses associated with obtaining guardianship of the child, to the extent the total cost does not exceed \$2,000
  - a. Nonrecurring guardianship expenses means reasonable and necessary fees related to the guardianship, court costs, attorney fees and other expenses which are directly related to the guardianship of the child and which are not incurred in violation of state or federal laws.
- 7. The agency or department's responsibility to release medical, educational, and other historical information the agency has about the child;
- 8. The guardianship agreement shall remain in effect without regard to state residency of the guardian and child.
- 9. The child eligibility for federal adoption assistance is not affected by the subsidized guardianship placement and payments.
- 10. The guardian's responsibility to monitor the child's relationship with his/her parents including contact.
- 11. The requirement that the guardian notify the agency or Department of a changes in circumstance affecting the child's or guardian's eligibility including:
  - a. when the family's address changes;
  - b. change in the child's guardian or guardianship status;
  - c. the date the child enters the military;
  - d. the date of marriage of the child;
  - e. the date the child is no longer living in the home of the guardian;
  - f. the date of the death of the child;
  - g. date of completion of high school;
  - h. a change in health insurance benefits; or
  - i. the date the guardian(s) is no longer supporting the child or is no longer legally responsible to support the child.
- 12. A description of the annual review questionnaire that the guardian(s) will be expected to complete and return to the agency in a timely manner.
- 13. A description of the terms upon which the payment agreement may terminate.
  - a. Including the ability of the department or agency to recoup funds received for an improper payment.

### **Monthly Subsidized Guardianship Payment Determination and Adjustments**

Each subsidized guardianship payment shall be considered individually in computing the monthly payment amount which shall be based on the Uniform Foster Care Rates specified in s. 48.62 (4), Stats. and the difficulty of care levels specified in Ch. DCF 56.23. and the Uniform Foster Care Rate Setting Policy Section XII. (See Appendix B)

Uniform Foster Care Rate Setting shall be determined prior to the subsidized guardianship agreement as stated in the Uniform Foster Care Rate Setting Policy.

The monthly subsidized guardianship payment may be amended at a later date, except that no increase shall be made prior to 12 months from the original agreement or a prior rate determination. Only the Supplemental portion of the rate may be adjusted; this portion of the rate may increase from the original subsidized guardianship payment amount, but may not decrease below the original supplemental portion of the payment amount without the consent of the guardian. The guardian shall be provided written notice of the decision regarding a request for an increase and the right to appeal that decision. Any amendment that increases the monthly subsidized guardianship amount shall be reviewed on an annual basis to assess the continued needs of the child. This portion of the rate may decrease from an amended rate if upon the annual review of the increased rate it is determined the child's needs no longer demand a higher rate. The guardian shall be provided written notice of a decreased subsidized guardianship payment and the right to appeal that decision.

If the guardian appeals a decision to decrease a subsidized guardianship payment within 10 days of the date of the notice to decrease the subsidized guardianship payment, then the agency must continue to make the higher payment until a decision is made by the Division of Hearings and Appeals.

## Payments after age 18

Payments may continue:

- Up to age 19 if the child is enrolled in and regularly attending a secondary education classroom program leading to a high school diploma or the equivalent, or
- Up to age 21 if;
  - The eligible child is enrolled in and regularly attending a secondary education classroom program leading to a high school diploma or the equivalent,
  - o The child has a physical, emotional, or behavioral need,
  - The social security administration has determined that the child is ineligible for Social Security disability insurance or Supplemental Security Income for not meeting the disability standard in 42 USC 423 (d) or 42 USC 1382c (a), and
  - The agency determines that the child's physical, emotional, or behavioral need warrants the continuation of assistance under s. 48.623, Stats.

To determine if the child is eligible to continue to receive payments after the age of 18, the agency shall provide the guardian with the Advance Notification of Termination of the Subsidized Guardianship Prior to Age 18 using the DCF-F-CFS-2421-E form. This form must be sent when the child turns 17 ½ years of age, and a second notice must be sent 60 days prior to the child's 18<sup>th</sup> birthday. In order to be considered for payment continuation, the guardian must return the notice with the documentation requested. If the notice is not returned to the agency by the guardian 30 days prior to the child turning 18, then the last payment will be for the month of the child's 18<sup>th</sup> birthday. When the agency receives an Advance Notice of Termination of Subsidized Guardianship at Age 18 back from the guardian, the agency shall provide the Notice of Decision on Subsidized Guardianship Eligibility Status using DCF-F-CFS-2420-E form to the guardian within 15 days of receipt of the request from the guardian.

In order to implement the subsidized guardianship program statewide, counties will also need to either amend their agreements with tribes under 1983 Wisconsin Act 161 (161 agreements), or enter into specific agreements with tribes for the purpose of making subsidized guardianship payments to eligible guardians of Indian children who are under a guardianship order by a Tribal Court.

In establishing a subsidized guardianship agreement, the parties should be cognizant of the affected Indian children as tribal members and citizens of the county. It should also be recognized that, absent the authority of the Tribal court and the sovereignty of the Tribe, these cases would be processed through the circuit court. Department of Children and Families staff will, if requested, assist to facilitate the negotiation process.

#### **Interim Caretaker**

Payment may continue on behalf of a child to an approved interim caretaker in the event of the guardian's death, incapacitation, or the termination of the guardianship.

If the county department or department knows or has reason to know that the child is an Indian child, the agency or department must provide notice of the Indian child's placement in the home of the interim caretaker to the Indian child's parent, Indian custodian, and tribe, and determine that the home of the interim caretaker complies with the order of placement preferences in s. 48.028(7)(b), Wis. Stats., unless good cause as described in s. 48.028(7)(e) Wis. Stats., is found for departing from that order.

The placement with the interim caretaker must be in the child's best interests, or Indian child's best interests in accordance with Wis. Stats. s. 48.01(2). The interim caretaker must meet safety requirements and the placement must be approved as being in the child's best interest by the public child welfare agency responsible for the guardianship agreement with the intent that the new caretaker seek to become the guardian or adoptive parent of the child or assists in locating a permanent resource for the child in accordance with Wis. Stats. s. 48.01(2).

At a minimum, the agency or department must complete and the interim caretaker must agree to the following in order to approve an interim caretaker:

- 1. Complete background checks as established under ch. 48 and the determination that the individuals meet the requirements in s. 48.685 Wis. Stats.;
- 2. Have a review of the physical plant of the home by the approving agency; and
- 3. Have a safety assessment of the placement.

The county or department shall provide the Division of Safety and Permanence with a Negative Action Notice (DCF-F-CFS2191) when a decision to deny permission for a child to reside with an interim caretaker for a reason specified in s. 48.685 (4m)(a) 1. to 5. or (b)1. to 5. Wis. Stats.

Parents of a child are not eligible to be subsidized as interim caretakers or subsidized guardians for a child.

Payments may be continued for a maximum of 12 months to allow time to assess the stability of the placement and to complete necessary legal proceedings, unless the placement is with the child's parents.

In the event that a subsidized guardianship arrangement ends due to the death or incapacity of the guardian, or the transition to a new guardian is unclear or not possible, court jurisdiction over the child must be re-established and the child shall reenter out-of-home care. Any new prospective guardian must meet the eligibility requirements stated earlier.

#### **Successor Guardian**

Payment may continue on behalf of a child to a previously named prospective successor guardian in the event of the guardian's death or incapacitation. The prospective successor guardian must be named by the original guardian in the Subsidized Guardianship Agreement or an Amended Subsidized Guardianship Agreement prior to the original guardian's death or incapacitation in order for the agency to make an eligibility determination.

Placement with the prospective successor guardian must be in the child's best interest, or Indian child's best interests in accordance with s. 48.01(2), Wis. Stats. The prospective successor guardian must meet safety requirements and the

placement must be approved as being in the child's best interest by the public child welfare agency responsible for the guardianship agreement.

At a minimum, the agency or department must complete and the prospective successor guardian must agree to the following in order to move forward with a prospective successor guardian:

- 1. Complete background checks as established under ch. 48 and the determination that the individuals meet the requirements in s. 48.685, Wis. Stats;
- 2. Have a review of the physical plant of the home by the approving agency; and
- 3. Have a safety assessment of the placement.

The agency must determine if the prospective successor guardian is eligible, and must document their determination on Form DCF-F-5069-E.

If eligible, the agency must negotiate and enter into a written, binding subsidized guardianship agreement with the prospective guardian. The agreement must be completed and signed by the agency and the prospective guardian, and the agency must provide a copy of the signed agreement to the prospective guardian prior to guardianship being awarded by a court.

Parents of a child are not eligible to be subsidized as successor guardians or subsidized guardians for a child.

Payments may be continued to allow time to assess the stability of the placement and to complete necessary legal proceedings, unless the placement is with the child's parents.

The approving agency must ensure that the prospective successor guardian is eligible to be licensed as a foster parent, however, the agency is not required to issue a license to the prospective successor guardian.

## Suspension or Discontinuance of the Subsidized Guardianship Payment

The agency or department shall terminate a subsidized guardianship agreement if the following conditions exist:

- 1. The terms of the agreement have been reached, the child is now an adult.
- 2. The guardian has requested a termination of the subsidized guardianship agreement.
- 3. The guardianship is vacated.
- 4. Upon the child's 18<sup>th</sup> birthday, unless the child remains a full-time student in high school or an equivalent educational program and the child is expected to graduate by his/her 19<sup>th</sup> birthday.
- 5. Cessation of legal responsibility of the guardian(s) for the child.
- 6. A determination that the child is no longer receiving support from the guardian(s).
- 7. The agency or department having guardianship of the child removes the child from the prospective guardian(s) prior to the establishment of the guardianship.
- 8. The guardian fails to respond to the annual review questionnaire.
- 9. If the agency learns that the biological parents of the child have moved into the guardian's home and the parent is not also a minor or subject to an order for adult protective services or protective placement under s. 55.12, Wis. Stats.

The guardian must receive a written notice to terminate the subsidized guardianship agreement 30 days prior to the end of the payment, unless the child is no longer living with the guardian. This notice shall include the process to appeal the decision to terminate or suspend the agreement. A termination of the agreement for payment does not terminate a guardianship that has been established by a court.

Agencies shall make a form available to be used to provide notification of the termination or suspension of a subsidized

guardianship payment.

If the guardian appeals a decision to terminate a subsidized guardianship payment within 10 days of the date of the notice to end the payment, then the agency must continue to make the payment until a decision is made by the Division of Hearings and Appeals.

Payment may be reinstated if the agency or department receives verification that the reasons for the suspension of the subsidized guardianship payment no longer exist, such as a completed annual review questionnaire documenting the child's continued eligibility or that the guardian has regained legal responsibility for the child.

Examples of when the guardian may no longer be responsible for the child include but are not limited to:

- 1. Upon the child's death, marriage, or entry into the military.
- 2. Upon the death of the guardian in a single parent family or the death of both guardians in a two-parent family.
- 3. A decision is made by the agency, department, court, or similar agency in Wisconsin or another state to remove the child from the guardian's care and place the child into out-of-home care for either child protection, juvenile justice, or mental health reasons.
- 4. The child is no longer living with the guardian.
- 5. The child's parent(s) is residing in the home of the guardian and is not also a minor or subject to an order for adult protective services or protective placement under s. 55.12, Wis. Stats.

#### **Annual Review Questionnaire**

A subsidized guardianship agreement provides permanency for a child and is similar in nature to adoption in that the agency no longer has "placement and care responsibility" for the child, nor the authority to intervene in the family system without additional authority, e.g. a new Child Protective Services or Juvenile Justice referral for services to the agency. Therefore, the annual review described below is to verify continued eligibility of the child and guardian for the subsidized guardianship payment. It shall not be seen as an opportunity to interject the agency into the family system.

The agency or department shall send out an annual review questionnaire to verify continued eligibility. The guardian shall return the completed annual review questionnaire within 30 days of receipt in order to continue to qualify for subsidized guardianship payment.

The annual review questionnaire must be documented using the form DCF-F-2736-E. The annual review questionnaire shall include questions related to the child's or guardian's continued eligibility for a subsidized guardianship payment. The review forms shall be sent to the guardian receiving a subsidized guardianship payment 60 days prior to the annual review date with a second notice sent at 30 days if the agency has not yet received the review form back. Upon receipt of the annual review form from the guardian, the agency shall document in the child's electronic case record the receipt and continued eligibility of the child.

The agency or department shall make the Annual Review form available to guardians for their use in informing the agency or department of status changes to the child's or guardian's eligibility at the time the subsidized guardianship agreement is signed.

#### **Payment Suspension or Termination**

Upon receipt of the annual review the agency shall terminate payments immediately if the agency is notified that either the child or guardian no longer meets eligibility criteria.

Upon failure of the guardian to return the annual review questionnaire during the 60 day time period, the agency shall provide notice to the guardian that payments will be suspended immediately until the agency receives information confirming the continued eligibility of the child and guardians for subsidized guardianship payments.

Agencies and courts may want to consider cross-referencing guardianships under s. 48.977, Wis. Stats, that are terminated to ensure any subsidized guardianship payments being made by the agency do not continue to be made if the guardian is no longer legally responsible for the child and no longer meets eligibility criteria.

### **Appeals of Decisions**

The guardian or prospective guardian who pursues a subsidized guardianship agreement may appeal the following decisions related to the agreement:

- 1. A denial of eligibility or a payment determination in the subsidized guardianship agreement,
- 2. A decision to deny an adjustment to the subsidized guardianship payment, or
- 3. A decision to decrease or terminate a subsidized guardianship payment.

Appeals must be made in writing to the Division of Hearings and Appeals within 45 days of the date of the notice to deny eligibility, deny the adjustment to payment or the decision to terminate payments. An appeal requested shall be filed not more than 45 days after the date of the notice of the decision. An appeal shall be considered filed if received by the division of hearings and appeals not more than 45 days after the date of notification of the decision. An appeal or review requested more than 45 days after that date shall be denied.

The deadline for an appeal and the address to the Division of Hearings and Appeals must be provided to the prospective or current guardian of the child in any written correspondence conveying the decision of the agency or department to terminate or deny a subsidized guardianship payment.

The address to send an appeal is:

Division of Hearings and Appeals P.O. Box 7875 Madison, Wisconsin 53707

or the appeal may be hand-delivered to the Division at 5005 University Avenue, Suite 201, Madison, WI 53705-5400.

## **Permanency Options In Brief**

	Adoption		Guardianshi	р
CHILLOREN AND FAMILY	Ch. DCF 50 Public Adoption	Ch. 54 or 48.977 with no subsidy	s. 48.977 Wis. Stats or Ch. 54 & receiving Kinship Care	s. 48.977 Wis. Stats. – Subsidized Guardianship – under 48.623
Child Support Referral Required?	No.	No.	Yes.	Yes.
WI Shares Income Eligibility Depends on?	Adoptive Parents Income.	Guardian's Income.	Guardian's Income.	Child's Parents Income.
Monthly Payment Based on?	Eligibility for Adoption Assistance and Uniform Foster Care Rate Setting: DCF 56 and 50	NA	\$254 as stated in Ch. DCF 58 Kinship Care	The Uniform Foster Care Rate Setting policy.
Amendment to Monthly Payment to Increase based on Child's Needs?	Yes, an amendment may be made one year after determination or redetermination	No.	No.	Yes, an amendment may be made one year after determination or redetermination.
Annual Review Process?	Only on amendment increases.	No.	Yes.	Yes.
Payment Follows the child and responsible person out-of-state?	Yes.	NA	No.	Yes.
Guardian Retains Eligibility for Adoption Assistance, if later decides to adopt the child?	NA	No.	No.	Yes.
Requirement to notify the agency or department, if there is a change in circumstance?	Yes.	No.	Yes.	Yes.
Responsible for monitoring contact with the child's parents and biological family?	Yes.	Yes.	Yes.	Yes.
Child retains eligibility for Title XIX?	If the child qualifies for adoption assistance according to DCF 50.	No. Child may be eligible for BadgerCare.	No. Child may be eligible for BadgerCare.	Yes.
Does a child who finds permanence after age 16 retain eligibility for IL services such as ETV funds?	Yes.	No.	Yes.	Yes.

I acknowledge receipt of this document and understand the cor	ntents.
SIGNATURE – Prospective Guardian	Date Signed
SIGNATURE – Prospective Guardian	Date Signed

## **SUPPLEMENTAL POINTS CALCULATIONS - SUBSIDIZED GUARDIANSHP**

**ALGORITHM** 

## CHILD AND ADOLESCENT NEEDS AND STRENGTHS (CANS) 0 - 5

Name – Child						DOB	Court File Number			
Effective Date	Age at Time of Assessment		Asse	essmei	nt Type	Current Caregiver				
	L					L				
TRAUMA		0	1	2	3	PRESCHOOL/CHILD CARE		0	1	1
Sexual Abuse		0	0	0	0	Preschool/Child Care		0	0	(
a. Emotional Cl	loseness to Perpetrator	0	0	0	0	a. Attendance		0	0	(
b. Frequency of	f Abuse	0	0	0	0	b. Compatibility		0	0	(
c. Duration		0	0	0	0	c. Behavior		0	0	
d. Physical For		0	0	0	0	d. Achievement		0	0	0
e. Reaction to [		0	0	0	0	e. Relationships with Tea		0	0	(
<ol><li>f. Victim of Sex</li></ol>	x Trafficking	0	0	0	0	f. Relationships with Pee	ers	0	0	(
Physical Abuse		0	0	0	0					
Neglect		0	0	0	0					
Emotional Abuse		0	0	0	0	1				
Medical Trauma		0	0	0	0	CHILD BEHAVIORAL/EMOT	TIONAL NEEDS	0	1	_ :
Natural or Manmad		0	0	0	0	Attachment		0	0	(
Witness to Family \		0	0	0	0	Failure to Thrive		0	0	(
Witness to Commu		0	0	0	0	Depression (Withdrawn)		0	0	(
Witness/Victim - Cr		0	0	0	0	Anxiety		0	0	(
Adjustment to Tra	uma	0	1	2	3	Atypical Behaviors		0	0	(
Affect Regulation		0	0	0	0	Impulsive/Hyperactive		0	0	(
Re-Experiencing th	e Trauma	0	0	0	0	Oppositional		0	0	(
Avoidance		0	0	0	0					
Increased Arousal		0	0	0	0					
Numbing Responsi	veness	0	0	0	0					
						CHILD RISK FACTORS		0	1	
						Birth Weight		0	0	(
				r		Pica		0	0	(
LIFE FUNCTIONIN	IG	0	1	2	3	Prenatal Care		0	0	(
Family - Nuclear		0	0	0	0	Length of Gestation		0	0	(
Family - Extended		0	0	0	0	Labor and Delivery		0	0	(
Living Situation		0	0	0	0	Substance Exposure		0	0	(
Developmental		0	0	0	0	Parent/Sibling Problem		0	0	(
a. Cognitive		0	0	0	0	Maternal Availability		0	0	(
b. Autism Spec		0	0	0	0					
c. Communicat		0	0	0	0					
d. Self Care/Da	ally Living	0	0	0	0					
Medical		0	0	0	0	CHILD RISK BEHAVIORS		0	1	
a. Life Threat		0	0	0	0	Self-Harm		0	0	(
b. Chronicity		0	0	0	0	Aggressive Behavior		0	0	
c. Diagnostic C		0	0	0	0	Intentional Misbehavior		0	0	(
d. Emotional Re	esponse	0	0	0	0					

e. Impairment in Functioning

h. Organizational Complexity

f. Treatment Involvement

g. Intensity of Treatment

Physical

Regulatory

Motor

Sleep

Daily Functioning

a. Eating
b. Elimination

Communication

c. Sensory Reactivity

d. Emotional Control

Social Functioning Recreation/Play

Dental

CHILD & FAMILY CULTURAL FACTORS	0	1	2	3
Language	0	0	0	0
Cultural Identity	0	0	0	0
Traditions and Rituals	0	0	0	0
Cultural Stress	0	0	0	0
Knowledge Congruence	0	0	0	0
Help seeking Congruence	0	0	0	0
Expression of Distress	0	0	0	0

CHILD STRENGTHS	0	)	1	2	3
Relationship Permanence	C	(	0	0	0
Family - Nuclear	С	)	0	0	0
Family - Extended	С	)	0	0	0
Interpersonal	C	)	0	0	0
Adaptability	С	)	0	0	0
Persistence	С	)	0	0	0
Curiosity	С	)	0	0	0
Resiliency	C	)	0	0	0

# ALGORITHM

## SUPPLEMENTAL POINTS CALCULATIONS - SUBSIDIZED GUARDIANSHP

## CHILD AND ADOLESCENT NEEDS AND STRENGTHS (CANS) 0 - 5

Name – Child/Youth			DOB	Court File Number
Effective Date	Age at Time of Assessment	Assessment Type	Current Caregiver	

CURRENT CAREGIVER	0	1	2	3
Supervision	0	0	0	0
Problem Solving	0	0	0	0
Involvement with Care	0	0	0	0
Knowledge	0	0	0	0
Empathy with Child	0	0	0	0
Organization	0	0	0	0
Social Resources	0	0	0	0
Physical Health	0	0	0	0
Mental Health	0	0	0	0
Substance Use	0	0	0	0
Developmental	0	0	0	0
Family Stress	0	0	0	0
Cultural Congruence	0	0	0	0

IDENTIFIED PERMANENT RESOURCE STRENGTHS & NEEDS :	0	1	2	3
Residential Stability	0	0	0	0
Self-Care	0	0	0	0
Access to Child Care	0	0	0	0
Cultural Stress	0	0	0	0
Employment	0	0	0	0
Education	0	0	0	0
Financial Resources	0	0	0	0
Community Connect	0	0	0	0
Legal	0	0	0	0
Transportation	0	0	0	0
Supervision	0	0	0	0
Problem Solving	0	0	0	0
Involvement with Care	0	0	0	0
Knowledge	0	0	0	0
Empathy with Child	0	0	0	0
Organization	0	0	0	0
Social Resources	0	0	0	0
Physical Health	0	0	0	0
Mental Health	0	0	0	0
Substance Use	0	0	0	0
Developmental	0	0	0	0
Family Stress	0	0	0	0
Cultural Congruence	0	0	0	0

## **SUPPLEMENTAL POINTS CALCULATIONS - SUBSIDIZED GUARDIANSHP**

ALGORITHM

## CHILD AND ADOLESCENT NEEDS AND STRENGTHS (CANS) 5 - 21

Name – Child/Yout	th						DOB	Court File Numl	ber			
Effective Date	Age at Time of Assessment		Asses	sment	Туре		Current Caregiver					
	•											
TRAUMA		0	1	2	3		100L		0	1	2	3
Sexual Abuse		0	0	0	0		ndance		0	0	0	0
	Closeness to Perpetrator	0	0	0	0		avior		0	0	0	0
b. Frequency	of Abuse	0	0	0	0		ievement		0	0	0	0
c. Duration		0	0	0	0	Rela	ationships with Teachers		0	0	0	0
d. Physical Fo		0	0	0	0							
e. Reaction to		0	0	0	0							
f. Victim of Se	ex Trafficking	0	0	0	0							
Physical Abuse		0	0	0	0		LD/YOUTH & FAMILY CU	LTURAL FACTORS	0	1	2	3
Neglect		0	0	0	0		guage		0	0	0	0
Emotional Abuse		0	0	0	0		ural Identity		0	0	0	0
Medical Trauma		0	0	0	0		ditions and Rituals		0	0	0	0
Natural or Manma		0	0	0	0		ural Stress		0	0	0	0
Witness to Family		0	0	0	0		wledge Congruence		0	0	0	0
Witness to Commi		0	0	0	0		seeking Congruence		0	0	0	0
Witness/Victim - C		0	0	0	0	Exp	ression of Distress		0	0	0	0
Adjustment to Tr		0	1	2	3							
Adjustment to Tra		0	0	0	0							
Traumatic Grief/Se	eparation	0	0	0	0							
Intrusions		0	0	0	0	CHI	LD/YOUTH BEHAVIORAL	_/EMOTIONAL NEEDS	0	1	2	3
Attachment Difficu	ılties	0	0	0	0	Psy	chosis		0	0	0	0
Dissociation		0	0	0	0	Imp	ulse/Hyperactive		0	0	0	0
						Dep	ression		0	0	0	0
						Anx	iety		0	0	0	0
						Opp	ositional		0	0	0	0
LIFE FUNCTION	NG	0	1	2	3	Cor	duct		0	0	0	0
Family - Nuclear		0	0	0	0	Ang	er Control		0	0	0	0
Family – Extended	t	0	0	0	0	Sub	stance Use		0	0	0	0
Living Situation		0	0	0	0	Son	natization		0	0	0	0
Developmental		0	0	0	0	Beh	avioral Regression		0	0	0	0
a. Cognitive		0	0	0	0	Affe	ct Dysregulation		0	0	0	0
b. Autism Spe	ctrum	0	0	0	0							
c. Communica	ation	0	0	0	0							
d. Self Care/D	aily Living	0	0	0	0							
Medical		0	0	0	0	CHI	LD/YOUTH RISK BEHAV	IORS	0	1	2	3
a. Life Threat		0	0	0	0	Suid	ide Risk		0	0	0	0
b. Chronicity		0	0	0	0		-Suicidal Self-Injurious Be	havior	0	0	0	0
c. Diagnostic (	Complexity	0	0	0	0		er Self Harm		0	0	0	0
d. Emotional F		0	0	0	0		loited		0	0	0	0
e. Impairment	in Functioning	0	0	0	0		ger to Others		0	0	0	0
f. Treatment Ir	<u> </u>	0	0	0	0		ual Aggression		0	0	0	0
g. Intensity of		Ö	0	Ö	0		nquent Behavior		Ö	Ö	Ö	Ō
	nal Complexity	Ō	0	0	0		away		Ö	Ö	0	0
Physical		Ö	Ö	Ö	Ö		a. Frequency of Running		Ö	Ö	Ö	0
Dental		Ö	0	0	0		o. Consistency of Destinati	on	Ö	0	0	0
Daily Functioning		0	0	0	0		d. Safety of Destination		0	0	0	0
Social Functioning	ı – Adult	0	0	0	0		e. Involvement in Illegal Ac	ts	0	0	0	0
Social Functioning		0	0	0	0		. Likelihood of Return on C		0	0	0	0
Legal	,	0	0	0	0		g. Involvement of Others		0	0	0	0
a. Seriousness	S	0	0	0	0		n. Realistic Expectations		0	0	0	0
b. History		0	0	0	0		ntional Misbehavior		0	0	0	0
c. Arrests		0	0	0	0		Setting		0	0	0	0
d. Planning		0	0	0	0		ving		0	0	0	0
	Sofoty	0	0	0	0	Dull	yirig		U		U	
e. Community		0	0	0	0							
f. Legal Comp g. Peer Influer		0	0	0	0							
		0	0	0	0							
	iminal Behavior (Influences)	0	0	0	0							
i. Environment		0	0	0	0							

0

0

0

0

Life Skills

Expectant Parent/Parenting

# ALGORITHM

## SUPPLEMENTAL POINTS CALCULATIONS - SUBSIDIZED GUARDIANSHP

## CHILD AND ADOLESCENT NEEDS AND STRENGTHS (CANS) 5 - 21

Name – Child/Youth			DOB	Court File Number
Effective Date	Age at Time of Assessment	Assessment Type	Current Caregiver	

CHILD/YOUTH STRENGTHS	0	1	2	3
Relationship Permanence	0	0	0	0
Family - Nuclear	0	0	0	0
Family - Extended	0	0	0	0
Positive Peer Relations	0	0	0	0
Optimism	0	0	0	0
Decision Making	0	0	0	0
Well Being	0	0	0	0
Educational	0	0	0	0
Recreational	0	0	0	0
Vocational	0	0	0	0
Talents/Interests	0	0	0	0
Spiritual/Religious	0	0	0	0
Community Life	0	0	0	0
Youth Involvement	0	0	0	0
Natural Supports	0	0	0	0
Resiliency	0	0	0	0
Resourcefulness	0	0	0	0

CURRENT CAREGIVER				
	0	1	2	3
Supervision	0	0	0	0
Problem Solving	0	0	0	0
Involvement with Care	0	0	0	0
Knowledge	0	0	0	0
Empathy with Child	0	0	0	0
Organization	0	0	0	0
Social Resources	0	0	0	0
Physical Health	0	0	0	0
Mental Health	0	0	0	0
Substance Use	0	0	0	0
Developmental	0	0	0	0
Family Stress	0	0	0	0
Cultural Congruence	0	0	0	0

IDENTIFIED PERMANENT RESOURCE STRENGTHS & NEEDS :	0	1	2	3
Residential Stability	0	0	0	0
Self-Care	0	0	0	0
Access to Child Care	0	0	0	0
Cultural Stress	0	0	0	0
Employment	0	0	0	0
Education	0	0	0	0
Financial Resources	0	0	0	0
Community Connect	0	0	0	0
Legal	0	0	0	0
Transportation	0	0	0	0
Supervision	0	0	0	0
Problem Solving	0	0	0	0
Involvement with Care	0	0	0	0
Knowledge	0	0	0	0
Empathy with Child	0	0	0	0
Organization	0	0	0	0
Social Resources	0	0	0	0
Physical Health	0	0	0	0
Mental Health	0	0	0	0
Substance Use	0	0	0	0
Developmental	0	0	0	0
Family Stress	0	0	0	0
Cultural Congruence	0	0	0	0